



## **Employee of the Year Award** *(Previously the Heart of the Program Award)*

### **Nomination Form**

Please remember to type your nomination and be sure to limit your responses to not exceed the word count maximums listed. Please double check that the nominee is a current SNA member who is currently SNA-certified. Not following these rules will result in a disqualified nomination.

#### **Nominee's Information**

Name of Nominee: \_\_\_\_\_ State: \_\_\_\_\_

School: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_

School Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Immediate Supervisor: \_\_\_\_\_ School District: \_\_\_\_\_

District FS Director: \_\_\_\_\_ District Phone Number: \_\_\_\_\_

Please confirm that this individual meets the following requirements:

- Current SNA Member\*
- Currently holds a SNA certificate in School Nutrition\*
- Currently employed in a school foodservice or childcare nutrition program

#### **Your Information**

Your Name: \_\_\_\_\_

Your Phone Number: \_\_\_\_\_

Your Email Address: \_\_\_\_\_

How do you know the nominee?

\*You may confirm the current membership and certification status of the nominee by contacting your State SNA President or the SNA Service Center at (301) 686-3100 or [servicecenter@schoolnutrition.org](mailto:servicecenter@schoolnutrition.org).



Please consider how the employee's work demonstrates contributions made within the four key areas of SNA's *Keys of Excellence* program, which include:

- Operations
- Nutrition, Nutrition Education, and Physical Activity
- Administration
- Marketing and Communications.

### **Section 1: Nominee's Customer Service Skills (30 points)**

Please provide 3 specific examples of how the nominee has provided quality customer service to peers, students, school staff and/or the community during the nominee's school nutrition career. Up to 10 points will be awarded per example. (WORD COUNT MAX: 100 words per example)

1.

2.

3.

### **Section 2: Nominee's Creativity (20 points)**

Please provide 2 specific examples of the nominee demonstrating creative food presentation, creative promotion and marketing of the program, and/or creative problem-solving during the nominee's school nutrition career. Up to 10 points will be awarded per example. (WORD COUNT MAX: 100 words per example)

1.

2.

### **Section 3: Nominee's Commitment to Professional Development (20 points)**

Please provide 2 specific examples demonstrating how the nominee has continued their professional growth and development during the nominee's school nutrition career. Please include details about SNA chapter meetings, trainings, and state and national conferences attended and how they have impacted the employee's work and profession. (WORD COUNT MAX: 100 words per example)

1.

2.

**Section 4: Nominee's Dedication to the School Nutrition Profession (30 points)**

**Please provide 3 specific examples demonstrating how the nominee has gone above and beyond to support the food service program during the nominee's school nutrition career.** Up to 10 points will be awarded per example. (WORD COUNT MAX: 100 words per example)

1.

2.

3.