**Tennessee School Nutrition Association 2025 Annual Conference Registration Form**

**Monday, June 23– Thursday, June 26, 2025**  **Gatlinburg Convention Center, Gatlinburg TN**

**“A Future to Embrace… To Infinity & Beyond!”**

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| District Name | Contact Name & Phone Number | Contact Email |
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**Early Bird Registration includes a Conference T-Shirt**; **Registration form can be emailed – then follow up with payment according to payment information. Conference Registration is limited to 600.** **See page 2 for additional conference details.**

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| Please complete **fully** for each attendee and attach additional sheets or add lines if necessary. | | | **1st Conference? Y OR N** | **POSITION: Director**  **Manager, Employee, Office Staff** | **SNA Membership # OR Indicate State Only Membership** | **Meal Tickets will be provided only for meals checked. Tickets are required to attend meal functions.** | | | | | | | **T-Shirt Size: Early Bird Reg. Only** | **Wellness Event** |
| Name (**as will appear on name tag**)  PLEASE TYPE OR PRINT CLEARLY | **Email Address for Attendee**  PLEASE TYPE OR PRINT CLEARLY | | Tues. Lunch | | Wed. Break-fast | Thurs. Break-fast | | Thur. Lunch | Thurs. Dolly-wood Event |
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|  |  | |  |  |  |  | |  | **MAIL TO:** | |  |  |  |  |
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| **CONFERENCE ATTIRE IS BUSINESS CASUAL** | | **Receiving Deadlines** | | **Number** | **Total** | | **MAIL TO:** | | |

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| **MEMBER EARLY BIRD $250.00** | 4/1/25 |  |  | **Melissa Livesay**  **Franklin County Schools**  **215 South College Street**  **Winchester, TN 37398**  **Melissa.livesay@fcstn.net**  **931.636.8049**  **For information regarding conference hotels, please contact Vonda Bradford, Conference Steering Committee Chair (vonda.bradford@fcstn.net)** |
| **MEMBER REGULAR FEE $275.00** | 4/2/25 – 5/15/25 |  |  |
| **MEMBER LATE & ON-SITE FEE $300.00** | After May 15, 2025 |  |  |
| **NON-MEMBER, GUEST & OUT OF STATE $325.00** | All Dates |  |  |
| **Exhibit Day Only $190** | All Dates |  |  |
| **GUEST TICKETS FOR DOLLYWOOD (includes a $15.00 meal voucher) $85.00** | All Dates |  |  |

**Dollywood Ticket Information:**

* ALL tickets MUST be pre-ordered by 3:00 p.m. central time on **April 1, 2025**
* All Dollywood tickets include a $15 meal voucher
* Additional tickets WILL NOT be available during on-site conference registration
* Park Entry begins at 4 p.m. on June 26, 2025

**Conference Payment Information:**

* Conference Payments deadlines
  + For early bird rate registration – payment MUST be RECEIVED on or before April 1 OR registration becomes “regular rate”
  + For regular rate registration – payment MUST be RECEIVED on or before May 15 OR registration becomes “late registration”
  + For late registration – payment MUST be RECEIVED at the time of registration
  + To make a Credit Card payment, contact Melissa Livesay, TSNA Executive Director, [info@tnsna.com](mailto:info@tnsna.com)
  + All card payments will incur a credit card fee

**Conference Refund Information:**

* **Conference Refund Policy**
  + Full refunds, less a $35 administrative fee, will be issued for cancellations received on or before May 23, 2025
  + Cancellation requests must be submitted in writing via email to whomever is processing registration for the association ([melissa.livesay@fcstn.net](mailto:melissa.livesay@fcstn.net))
  + Refunds will be processed within 30 days **after** the conference ends
  + No refunds will be issued after May 24, 2025…. however, substitutions are allowed at no additional cost