**Tennessee School Nutrition Association 2025 Annual Conference Registration Form**

**Monday, June 23– Thursday, June 26, 2025**  **Gatlinburg Convention Center, Gatlinburg TN**

**“A Future to Embrace… To Infinity & Beyond!”**

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| District Name | Contact Name & Phone Number | Contact Email  |
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**Early Bird Registration includes a Conference T-Shirt**; **Registration form can be emailed – then follow up with payment according to payment information. Conference Registration is limited to 600.** **See page 2 for additional conference details.**

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| Please complete **fully** for each attendee and attach additional sheets or add lines if necessary. | **1st Conference? Y OR N** | **POSITION: Director****Manager, Employee, Office Staff** |  **SNA Membership # OR Indicate State Only Membership** | **Meal Tickets will be provided only for meals checked. Tickets are required to attend meal functions.**  | **T-Shirt Size: Early Bird Reg. Only** | **Wellness Event**  |
| Name (**as will appear on name tag**)PLEASE TYPE OR PRINT CLEARLY | **Email Address for Attendee** PLEASE TYPE OR PRINT CLEARLY | Tues. Lunch | Wed. Break-fast | Thurs. Break-fast | Thur. Lunch | Thurs. Dolly-wood Event  |
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|  |  |  |  |  |  |  | **MAIL TO:** |  |  |  |  |
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| **CONFERENCE ATTIRE IS BUSINESS CASUAL** | **Receiving Deadlines** | **Number** | **Total** | **MAIL TO:** |

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| --- | --- | --- | --- | --- |
| **MEMBER EARLY BIRD $250.00** | 4/1/25 |  |  | **Melissa Livesay****Franklin County Schools****215 South College Street****Winchester, TN 37398****Melissa.livesay@fcstn.net****931.636.8049****For information regarding conference hotels, please contact Vonda Bradford, Conference Steering Committee Chair (vonda.bradford@fcstn.net)** |
| **MEMBER REGULAR FEE $275.00**  | 4/2/25 – 5/15/25 |  |  |
| **MEMBER LATE & ON-SITE FEE $300.00** | After May 15, 2025 |  |  |
| **NON-MEMBER, GUEST & OUT OF STATE $325.00** | All Dates |  |  |
| **Exhibit Day Only $190** | All Dates |  |  |
| **GUEST TICKETS FOR DOLLYWOOD (includes a $15.00 meal voucher) $85.00** | All Dates |  |  |

**Dollywood Ticket Information:**

* ALL tickets MUST be pre-ordered by 3:00 p.m. central time on **April 1, 2025**
* All Dollywood tickets include a $15 meal voucher
* Additional tickets WILL NOT be available during on-site conference registration
* Park Entry begins at 4 p.m. on June 26, 2025

**Conference Payment Information:**

* Conference Payments deadlines
	+ For early bird rate registration – payment MUST be RECEIVED on or before April 1 OR registration becomes “regular rate”
	+ For regular rate registration – payment MUST be RECEIVED on or before May 15 OR registration becomes “late registration”
	+ For late registration – payment MUST be RECEIVED at the time of registration
	+ To make a Credit Card payment, contact Melissa Livesay, TSNA Executive Director, info@tnsna.com
	+ All card payments will incur a credit card fee

**Conference Refund Information:**

* **Conference Refund Policy**
	+ Full refunds, less a $35 administrative fee, will be issued for cancellations received on or before May 23, 2025
	+ Cancellation requests must be submitted in writing via email to whomever is processing registration for the association (melissa.livesay@fcstn.net)
	+ Refunds will be processed within 30 days **after** the conference ends
	+ No refunds will be issued after May 24, 2025…. however, substitutions are allowed at no additional cost